Dear Student:

This handbook is designed to provide information about the Doctor of Audiology (AuD) program at the University of Cincinnati for new students and to guide students through the program.

Section I provides general information about the program at the University of Cincinnati and describes the application process. This section is directed primarily toward prospective students. General information for students just entering the program is provided in Section II.

Sections III, IV and V provide detailed information about course work, practicum and the required capstone at the AuD level. The beginning student should read these sections carefully and refer to them each semester to review course and practicum requirements. The capstone section (V) should be followed carefully during completion of the capstone requirement.

Students are responsible for following the requirements outlined in the handbook; however, additional information will be provided by the Academic Advisor, Practicum Coordinator and Director of Graduate Studies. The Graduate Seminar is another important source of updated information. Finally, students should always feel free to ask a question when anything is unclear.

To newly enrolled students, welcome to the program. We trust you will have a rewarding and enjoyable experience at the University of Cincinnati.

Sincerely,

Lisa N. Kelchner, Ph.D., CCC/SLP, BCS-S
Professor and Interim Chair

Suzanne Boyce, Ph.D.
Professor and Director of Graduate Studies

John Greer Clark, Ph.D.
Associate Professor and Director of Audiology
TABLE OF CONTENTS

SECTION I - GENERAL INFORMATION FOR PROSPECTIVE STUDENTS .......................1

University of Cincinnati............................................................................................................. 1
Communication Sciences and Disorders ................................................................................... 1
Levels of Preparation................................................................................................................ 2
Mission and Goals. .................................................................................................................... 3
Unclassified Students ................................................................................................................. 3
Financial Assistance ................................................................................................................ 4
Professional Association Student Scholarships ................................................................. 5
Ohio Residency........................................................................................................................... 5
Academic Performance .............................................................................................................. 5
Syllabus Statement Regarding Competency ........................................................................... 6

SECTION II - GENERAL INFORMATION FOR MATRICULATED STUDENTS ............. 7

Keys........................................................................................................................................ 8
Student Organization ............................................................................................................... 8
Information Technology and Instructional Equipment Fees ................................................... 8
Libraries................................................................................................................................... 8
Non-Discrimination Policy ..................................................................................................... 9
Right to Review Records ........................................................................................................ 9
Academic Honesty ................................................................................................................... 10
Expectations for Classroom Etiquette. .................................................................................. 10
Graduate Student Grievance Procedures ............................................................................ 11
Competency, Probation and Dismissal ................................................................................... 11
Pre-Registration Procedures and Requirements................................................................. 14
Registration ............................................................................................................................. 16
University Breaks .................................................................................................................... 16
Computer Use ......................................................................................................................... 16
Student UConnect Email Address .......................................................................................... 18
SECTION III - ACADEMIC PROGRAM

Prerequisites ............................................................................................................................ 20
Learning Markers ..................................................................................................................... 20
Doctor of Audiology Graduate Curriculum ............................................................................. 20
Doctor of Audiology Electives ................................................................................................. 20
Required Courses for An Audiology Certificate ................................................................. 20
Required Courses For Certification As A School Audiologist in Ohio ............................. 20
AuD Capstone Guidelines ........................................................................................................ 21
Case Studies and Grand Rounds ............................................................................................ 25
CALIPSO............................................................................................................................ 25
PRAXIS Examination in Audiology ......................................................................................... 26
Graduation ............................................................................................................................... 26

SECTION IV - CLINIC PRACTICE ............................................................................................ 28

Practicum Guidelines ............................................................................................................. 29
Essential Requirements for Clinical Practicum ..................................................................... 29

ADDITIONAL INFORMATION REGARDING GRADUATE PROGRAMS

Although the contents of this handbook are in compliance with the rules and policies of the University of Cincinnati Graduate School, the reader may consult the University Graduate Handbook for additional details online at www.grad.uc.edu.
SECTION I

GENERAL INFORMATION FOR PROSPECTIVE STUDENTS

University of Cincinnati

The University of Cincinnati is located in the southwestern corner of the State of Ohio. Its founding date, 1819, represents the establishment of Cincinnati College and the Medical College of Ohio. The University became a municipal university in 1870, under a state act, and remained a municipal university until July, 1977, when it became the newest member of the state university system. There are twenty colleges or schools housed within the University of Cincinnati, with an enrollment on all campuses that exceeds 40,000 students. Over 5,000 undergraduate and graduate degrees are awarded each year.

Communication Sciences and Disorders

The undergraduate program in Communication Sciences and Disorders and the graduate program with specialties in Speech-Language Pathology and in Audiology comprise the Department of Communication Sciences and Disorders, located in the College of Allied Health Sciences which is housed in the French East Building on the University’s medical/east campus. The program in Speech-Language Pathology (SLP) leads to a Master’s Degree in Communication Sciences and Disorders and the program in Audiology leads to the Doctor of Audiology (AuD). In addition, there are programs leading to the PhD degree in Speech-Language Pathology and Audiology. All programs are accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology of the American Speech-Language-Hearing Association (ASHA). The program in Public School Certification is coordinated by a faculty member, typically the Practicum Coordinator, in the Department of Communication Sciences and Disorders.

The program in Communication Disorders began in 1967. There is a graduate enrollment of approximately 200 master's SLP students (first and second year oncampus and distance learning), 48 AuD students, 36 PhD students, and an undergraduate enrollment of approximately 200.

The faculty consists of twenty-five full and part-time doctoral level faculty members and additional part time adjunct faculty. Among them the audiology faculty includes 7 professors and 3 adjunct instructors. Many of the faculty members hold the ASHA Certificate of Clinical Competence or Board Certification in Audiology, as well as Ohio licensure in Speech Pathology and/or Audiology.
Levels of Preparation

There are three levels of preparation in Audiology at the University of Cincinnati. The first level leads to the Bachelor of Science Degree in Communication Sciences and Disorders (BS), the second fulfills the requirements for the degree Doctor of Audiology (AuD), and the third culminates with the Doctor of Philosophy (Ph.D.).

The first, or BS level, is devoted to establishing an understanding of normal growth and development of human communication processes. Although students obtain exposure to the management of communication disorders at this level, the bachelor's degree is considered to be a pre-professional one. Courses taken by the students at this level include Speech and Hearing Science, Phonetics, Anatomy and Physiology of the Speech and Hearing Mechanisms, Speech and Language Development, and Statistics. In addition to the above, introductory courses in Speech-Language Pathology and Audiology are offered. Audiology I and II covers basic topics of anatomy and physiology, causes of deafness, hearing screening and diagnostic testing, and rehabilitation. Electives in areas such as education, research, business, linguistics and health careers are available. Upon completion of a bachelor's degree, students should demonstrate knowledge of the normal development and exercise of communication and should be able to recognize abnormal communicative behaviors.

Students who elect to pursue the Doctor of Audiology complete graduate course work in a broad range of subjects including, but not limited to, anatomy and physiology of the auditory system, psychoacoustics, disorders of hearing, auditory and vestibular evaluation and treatment, hearing aids and cochlear implants, and habilitative/rehabilitative audiology in order to prepare them to evaluate hearing and balance disorders and provide appropriate management. The program involves in-depth study of the various disorders of hearing and balance coupled with practicum experience in the areas of study. In order to provide the AuD student with adequate advanced didactic and practicum experience with persons manifesting communication disorders secondary to hearing loss and persons with balance disorders, a minimum of four years of full-time study is necessary. As a component of the program, all AuD students must complete a capstone project.

For those who are interested in a career in educational audiology, AuD students are encouraged to complete education courses for State of Ohio Public School Certification. Completion of this option requires one semester placement in a school setting as well as successful completion of the Individuals with Exceptionalities course. All AuD graduates are eligible for licensing in the State of Ohio upon completion of their program and have the opportunity to fulfill requirements for either the ASHA Certificate of Clinical Competency or Board Certification through the American Board of Audiology (ABA).

The third level of preparation in Audiology, the Ph.D. prepares students for an academic career in research and teaching in Audiology and Speech and Hearing Science. This level of study emphasizes research techniques in human neurology, speech and hearing science, experience in
college teaching and supervision, and the opportunity to explore the theoretical aspects of clinical techniques.

Ph.D. students are expected to complete course work in the major area and to demonstrate research competency. Students must also demonstrate, through a dissertation, contribution to knowledge in the areas of Speech and Hearing Science, basic development processes of hearing in humans or animals or Audiology.

**Mission and Goals**

The mission of the Communication Disorders Graduate Program is to educate students to become competent speech-language pathologists, audiologists, teachers, and/or researchers who are committed to scientific inquiry and lifelong learning, to add to the knowledge base of the discipline, to provide public service to enhance the lives and dignity of individuals with communication disorders, and to embrace diversity.

The goal of the audiology AuD program is to provide each student with the theoretical background and knowledge base, clinical practice experiences, and introduction to research methodology to meet the mandated requirements of practice, to provide competent, ethical, and caring assessment and management services, to develop and use evidence-based practice, and to be lifelong learners.

The goals and mission of the Ph.D. program are to prepare students for leadership positions where they will educate future professionals, advance the knowledge base of the discipline, and promote and support the highest quality services in clinical settings. This mission is consistent with the Department’s mission to educate clinicians and leaders and to contribute to the basic scientific study of the processes of human communication and the prevention of communication disorders.

Graduates of the Doctor of Audiology Program are prepared for positions as audiologists in all health care and educational settings throughout the United States. There is a shortage of audiologists in Ohio and in the region, especially in school settings. Graduates of the Ph.D. program are prepared for careers as teachers and researchers in higher education and other research settings. The program is committed to educating teachers and researchers to meet the critical need in the discipline in Ohio as well as throughout the United States.

**Unclassified Students**

All unclassified students wishing to register for graduate courses offered by the department must secure the permission of the Director of Graduate Studies and permission of the particular instructor offering the course in question as a prerequisite to registering for any course. Unclassified graduate students may be admitted to the Graduate Division for study, but not admitted for graduate degree programs. They may take courses for graduate credit, but the number of credits taken under this classification will not exceed 9 graduate credits.
Financial Assistance

The AuD program has three available scholarships available for entering students. Bahmann Awards, Donnelly Scholarship, and Keith Endowment scholarship awards are offered to entering students based primarily on GPA and GRE scores reflected in the student application. Students receiving scholarships or other similar financial support from the department must register for a minimum of 12 credit hours for each semester they are funded.

The University of Cincinnati has endorsed and is governed by the following resolution adopted by many colleges and universities in the United States and Canada: Acceptance of an offer of any scholarship award for the next academic year by an actual or prospective graduate student completes an agreement which both student and graduate school expect to honor. In those instances in which the student accepts the offer before April 15 and subsequently desires to withdraw, the student may submit in writing a resignation of the appointment at any time through April 15. However, an acceptance given or left in force after April 15 commits the student not to accept another offer without first obtaining a written release from the institution to which a commitment has been made. Similarly, an offer by an institution after April 15 is conditional on presentation by the student of the written release from any previously accepted offer.

Students must be registered for 10 or more graduate credits each semester exclusive of audit credits to be considered a full-time graduate student. The workload requirements of students who receive the Bahmann Award and the Keith Endowment scholarship awards are generally expected to provide a maximum of 20 hours per week in departmental service. Students who receive the Donnelly Scholarship are expected to provide a maximum of 10 hours per week in departmental service, as it is generally a lower financial award.

Students are required to maintain a 3.0 overall grade point average in graduate school in order to retain funding through the scholarship awards. Students whose grade point average falls below 3.0 and those who receive incomplete grades for fall semester of the first year may retain financial aid for spring semester. Students who do not have an overall 3.0 grade point average and/or have two or more incompletes at the end of spring semester will lose their funding as of summer of the first year. The same policy will hold for all future semesters. Students may retain funding with a 3.1 overall grade point average and one incomplete. However, all incompletes must be resolved prior to fall of the second year, unless the course must be repeated.

In addition to scholarship awards the university Graduate Student Governance Association (GSGA) provides conference travel awards in the amounts of a maximum of $400 for presenters and $100 for non-presenters per fiscal year. Conference travel awards are allowed for meetings deemed appropriate by the student’s advisor who also signs authorization of payment by the university.

Professional Association Student Scholarships

There are a variety of student scholarships ranging from $500 to $10,000 available through the American Academy of Audiology (www.audiology.org), the American Speech-Language-Hearing