

University of Cincinnati

Athletic Training Program Handbook

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SECTION ONE**VALUES, VISION & MISSION****UNIVERSITY OF CINCINNATI ATHLETIC TRAINING PROGRAM****UC MSAT Values Statement**

The University of Cincinnati Athletic Training Program is grounded in the values which guide the University of Cincinnati and the profession of Athletic Training. We rely on these values to guide our program decisions and expect them to be demonstrated in our work with our students, our university, and our community partners. We value:

- Excellence
- Accountability and Responsibility
- Integrity, Fairness, Equity, and Inclusion
- Adherence to Professional and Ethical Standards
- Collaboration and Community Partnerships

UC MSAT Vision Statement

Through excellence in experience-based learning, educational innovation, and interdisciplinary collaboration, the University of Cincinnati Athletic Training Program will be a first-choice program for students and faculty and a positive agent for change within the profession and the larger healthcare community.

UC MSAT Mission Statement

The mission of the University of Cincinnati Athletic Training Program is to prepare students to become BOC certified and state licensed athletic trainers capable of competently and independently evaluating, treating and/or consulting with patients and/or clients of diverse backgrounds in a variety of settings, and to effectively fulfill the expected administrative and professional responsibilities. In addition, the program prepares students to function in the wider community of health care providers as a partner and collaborator, to accept the responsibility of leadership and scholarship that supports and advances the profession, and to embrace lifelong learning so that they may effectively respond to the needs of the profession and the people it serves.

The Program believes that this mission is best accomplished through commitment to:

- Student preparation of highest quality which...
 - provides excellence in academic and experience-based education.
 - meets the standards of the CAATE, the BOC, the NATA, and the State of Ohio.
 - prepares students for BOC certification and state licensure.
- Professional Leadership through...
 - educational innovation.
 - interdisciplinary and interprofessional education and collaboration.
 - community engagement and partnerships.
- Developing novel experiences and technologies to deliver...
 - effective face-to-face and remote instruction.
 - professionally relevant and challenging clinical experiences.
 - optimal student learning outcomes.

SECTION TWO**PROGRAM LEARNING OUTCOMES**

Successful completion of the Athletic Training Program requires the satisfactory completion of written examinations, oral/practical examinations, supervised and evaluated clinical experiences, and the consistent demonstration of appropriate professional and ethical behaviors as assessed by program faculty and clinical preceptors. The successful student will:

1. Demonstrate acquisition of the required knowledge and competencies for practice as an entry-level health care provider in Athletic Training as described in Board of Certification Practice Analysis, 8th Edition and the CAATE 2020 Standards for Professional Programs.
2. Demonstrate professionalism and ethical/legal standards of practice consistent with the NATA's Code of Ethics, the Board of Certification's (BOC) Standards of Professional Practice, and the Ohio Revised Code Chapter 4755, Laws and Rules Regulating the Practice of Athletic Training.
3. Provide quality Athletic Training clinical services in a variety of settings and for a variety of clients/patients.
4. Satisfy the program defined benchmarks for certification, licensure, and employment.

A program RETENTION RATE of at least 70% across the 3 most recent years. *When 3 years of data are not available, the 1 or 2-year retention rate must be sufficient to allow for a 3-year retention rate of at least 70%. If the program has fewer than 20 total students in the most recent 3-year period, data from previous years may be included to bring the total students to at least 20.*

An ON-TIME GRADUATION RATE (within 1.5X the described program length) of at least 75% averaged over the most recent 3 years. *When 3 years of data are not available, the 1 or 2-year graduation rate must be sufficient to allow for a 3-year graduation rate of at least 75%. If the program has fewer than 20 graduates in the most recent 3-year period, data from previous years may be included to bring the number of graduates to at least 20.*

An ULTIMATE BOARD OF CERTIFICATION (BOC) EXAMINATION PASS RATE of at least 70% averaged over the most recent 3 years. *When 3 years of data are not available, the 1 or 2-year ultimate pass rate must be sufficient to allow for a 3-year ultimate pass rate of at least 70%. If the program has fewer than 20 test takers in the most recent 3-year period, data from previous years may be included to bring the total test takers to at least 20.*

A GRADUATE PLACEMENT RATE of at least 70% averaged over the most recent 3 years. *When 3 years of data are not available, the 1 or 2-year placement rate must be sufficient to allow for a 3-year placement rate of at least 70%. If the program has fewer than 20 graduates in the most recent 3-year period, data from previous years may be included to bring the total graduates to at least 20.*

SECTION THREE**ACADEMIC GUIDELINES**

The athletic training curriculum is designed to meet the requirements described in the CAATE Standards for Professional Master's Degree Programs effective 2020 and BOC Practice Analysis, 8th Edition. The curriculum is a living document that can be modified in response to changes in these published requirements or findings during the annual program assessment process.

1. A student enrolled in the Athletic Training Program (the Program) will follow the curriculum for the Athletic Training Program to fulfill the requirements for graduation and eligibility for BOC certification and state licensure (*Appendix A*). The student must complete all academic and clinical education components of the program with satisfactory progress. The athletic training student will abide by all policies and procedures of the Program, the College of Allied Health Sciences, and the Graduate College of the University of Cincinnati.
 - a. Satisfactory Progress requires.
 - i. Maintaining a minimum 3.0 GPA.
 - ii. Meeting all required skills and competencies as assessed on end-of-semester evaluations.
 - iii. Demonstration of the expected professional competencies and behaviors during clinical practice experiences.
 - b. The Graduate College Handbook can be found here: <https://grad.uc.edu/content/dam/refresh/grad-62/docs/policy/handbook.pdf>
 The Graduate College Policies for master's students can be found here: <https://grad.uc.edu/fac-staff/handbook/masters.html>
2. Each student is responsible for monitoring their progress in the program in consultation with their assigned faculty advisor.
3. Students admitted and enrolled in the Athletic Training Program may be granted advanced standing or a "test out option" for courses if the student has completed an equivalent course within another program or at another institution. Satisfaction of any CAATE Standards related to that course is implied by the conference of advanced standing. Per the policy of the Graduate School, the maximum credit hours of advanced standing is 1/3 of the total credit hours to degree. For the Athletic Training program, the maximum is 21 credit hours. Clinical practice courses are excluded from advanced standing and the test out option. Advanced standing and test out will be considered on a case-by-case basis with the following guidelines in mind:
 - a. The course must have been a graduate course at the equivalent level (i.e., 6000 or higher).
 - b. The course must have had content that is equivalent to the program course.
 - c. The course must have been completed with a grade of B or higher.
 - d. In lieu of advanced standing, students with extensive professional training or extensive professional experience in a specific area have the option of asking to "test out" of the didactic portion of a course. Participation in the laboratory or practical portions of a course is required and these aspects of a course are not included in the test out option.

SECTION FOUR**ADMISSION & RETENTION**

1. To be accepted into the Master of Science in Athletic Training Program a student must meet the academic requirements for admission to the Graduate College and the MSAT Program. These include:
 - a. A required minimum undergraduate university GPA of 3.0.
 - b. A recommended minimum Pre-requisite course GPA of 3.0.
 - c. The Program may require completion of the Graduate Records Exam (GRE) for applicants with a Pre-requisite course GPA below 3.0.
 - d. Satisfaction of the required undergraduate pre-requisite course list as posted on the program website and listed in the ATCAS system.
 - e. Submitting a complete and verified application through the ATCAS system, accepting enrollment in the UC Graduate College, and payment of the required fees by the posted deadlines.
2. Students must make satisfactory progress in the program as described in Section 3.1.a to proceed on schedule. Students are required to maintain good academic standing within the program and the Graduate College.
3. Good academic standing includes the following:
 - a. Maintaining a minimum 3.0 GPA.
 - b. Earning a grade of B or higher in all required program courses and achieving the required level of performance competency in all ATH clinical practice experiences, or successful remediation following deficient classroom or clinical performance.
 - c. Consistent demonstration of the expected professional competencies and professional behaviors as assessed by program faculty and clinical preceptors/instructors.
4. Good academic standing will be in jeopardy because of:
 - a. Earning a grade of C (74.4% - 65.5%) in a didactic course. In this circumstance, the student must remediate that course's material during the semester immediately following and demonstrate acceptable mastery of the course content. The remediation will be monitored and assessed by the student's faculty advisor with guidance from the course instructor. Successful remediation will not result in a grade change for the course. Unsuccessful remediation will result in program suspension.
 - b. Earning a grade of C (74.4% - 65.5%) or failing to meet clinical requirements in a clinical practice course. In this circumstance, the student will receive an I for the course and must successfully complete a remediation plan prior to beginning the next clinical course. This may delay beginning the next clinical which may add time to degree completion and delay graduation. Any additional tuition and other program expenses incurred due to these delays are the responsibility of the student.
 - c. Inability to maintain a 3.0 GPA
 - i. Student will be on program probation but remain active and on schedule.
 - ii. Students will have one semester to elevate the GPA to at least 3.0.
 - iii. Students who do not elevate the GPA to at least 3.0 within 1 semester will be suspended or dismissed from the program.
 - iv. Students choosing suspension must request a leave of absence due to academic performance and may return the following year at the beginning of the semester in which the GPA fell below 3.0.

- d. Earning a grade of F ($\leq 65.4\%$) in any course
 - i. Student will be suspended or dismissed from the program.
 - ii. Students choosing suspension must request a leave of absence due to academic performance and return the following year to repeat the course. If the returning student earns a B or higher, the student will continue in the Program with the new student cohort. Earning a grade of less than B will result in dismissal from the program.
 - iii. Earning an F in a second course will result in dismissal from the program.
 - e. Demonstration of unprofessional, unethical, or dangerous behavior as assessed by program faculty or clinical preceptors/instructors.
 - i. The first incidence will result in program probation and the student will be prohibited from engaging in clinical practice experiences until successfully completing remediation activities. This may add time to degree completion, which will also incur additional tuition and other program expenses. Any additional expenses are the responsibility of the student.
 - ii. A second incidence will result in dismissal from the program.
5. Leaves of Absence and Withdrawal from the program
- a. A student may withdraw from the program at any time; an explanation is not required.
 - b. A student who withdraws from the program is subject to the [university policies related to tuition refunds](#).
 - c. A student may request a leave of absence for either academic or non-academic reasons.
 - i. A student that requests a leave of absence for either reason may exercise each option only once.
 - ii. One leave does not exclude the other, but a student who requests leaves of absence for consecutive years will be required to prove competence in previous material and skills before re-entering the Program. Failure to prove competence will require that the student complete relevant remediation activities prior to re-entering the program. A student who fails to successfully complete the remediation activities has the option of joining the incoming student cohort and restarting the program.
 - d. The student must notify the Program Director in writing and include the effective date.
 - e. A student on leave cannot participate in any program activities after the effective date.
 - f. A student on leave may return to the program within one year and must return at the beginning of the semester during which the leave occurred (i.e., if leave were effective October 1, the student could return to the program at the beginning of the next fall semester).
 - i. The student must notify the Program Director of an intent to return or withdraw no later than the end of the 2nd week of the semester preceding the expected semester of return.
 - ii. A student on leave that does not notify the program director within the designated time frame will be administratively withdrawn from the program.
 - g. A student who requests a leave of absence from the program is subject to the [university policies related to tuition refunds](#).
 - h. Any additional program costs related to exercising the leave of absence option(s) (i.e., tuition, background checks, vaccinations, drug tests, etc.), are the responsibility of the student.

SECTION FIVE**CLINICAL EDUCATION**

Clinical Experience Guidelines establish the role of the athletic training student in the Athletic Training Program at the University of Cincinnati. It is defined as clinical education. The following guidelines describe the general activities during clinical education, the role of the Clinical Preceptor and the role of the athletic training student.

1. Clinical Education Supervision

- a. Clinical Education involves the acquisition, application, and execution of clinical skills under the instruction and supervision of a Clinical Preceptor. Clinical education includes three types of learning opportunities: direct athletic training patient care experiences, simulation, and supplemental clinical experiences.
- b. The Preceptor is responsible for supervising and engaging the student in clinical education as outlined in the CAATE 2020 Standards for Accreditation of Professional Athletic Training Programs. Preceptors must be licensed health care professionals and credentialed by the state in which they practice.
 *Preceptors who are athletic trainers must state credentialed, BOC certified, and in good standing with the BOC and the state board in which they practice.
- c. Preceptors function to supervise, instruct, and mentor students during clinical education in accordance with the program policies and procedures and assess students' abilities to meet the curricular content standards. Preceptors for athletic training clinical experiences must be athletic trainers or physicians.
- d. Supervision occurs along a developmental continuum that allows the student to move from interdependence to independence based on a student's knowledge and skills as well as the context of care. Preceptors must be on site and be able to intervene on behalf of the athletic training student and the patient. Supervision must occur in compliance with the state practice act of the state in which the student is engaging in client/patient care.

2. Clinical Education Practice

- a. Under Ohio Law, (ORC 4755-46-02) students are exempted from the requirements to hold a license to practice athletic training when they are performing athletic training activities as part of an education related, supervised clinical assignment.
 - i. "The athletic training student is an unlicensed person. However, in accordance with Section(A)(3) of section 475.65 of the revised code if any person is pursuing a course of study leading to a degree or certificate in athletic training in an accredited or approved post-secondary education program and if the activities and services constitute a part of a supervised course of study and if the person is designated by a title which clearly indicates his/her status as a student or trainee, the person shall be exempt from this rule."
- b. To participate in program clinical experiences students must be enrolled in one of the Program's Clinical Practice courses.
 - i. Some clinical experiences may have valuable opportunities that extend beyond the scheduled end of a semester. Continuing to participate in supervised activities at their clinical site into a break in the academic schedule is voluntary and is a decision to be made in consultation with the site preceptor and the CCE.

- ii. Students who choose to continue with clinical rotation activities into a break in the academic calendar are considered to be completing their clinical rotation assignment, are required to have the same level of supervision and instruction and continue to be covered by the student liability protections.
 - c. A student's participation in the delivery of patient care or in administrative activities must be limited to those consistent with the student's level of academic preparation.
 - d. Clinical Education Activities
 - i. Activities must include clinical patient care and other professional activities consistent with the student's level of preparation.
 - ii. Activities may also include formal instruction and laboratory activities consistent with the student's level of preparation that serve to enrich the clinical experience. Each clinical practice experience should provide opportunities for students to interact with other medical and health care personnel in a planned and purposeful manner.
 - iii. Whenever possible, clinical practice experiences should provide the student with the opportunity to practice with different patient populations, care providers, and in a variety of conditions and environments. There should be opportunities for students to experience clinical situations and medical/surgical interventions that address the continuum of care to prepare the student to function in a variety of athletic training settings.
3. Clinical experiences will be assigned by the Coordinator of Clinical Education (CCE) with the approval of the Program Director and in conjunction with the Preceptors participating in the athletic training education program.
- a. Clinical education experiences are assigned per semester for academic credit through the Athletic Training Clinical Practice classes.
 - b. Prior to the initial clinical experience (ATH 7041) all students must complete:
 - i. American Red Cross or American Heart Association ECC course
 - ii. OSHA Blood Borne Pathogens Training
(<https://uc.instructure.com/courses/1467592/assignments/17888764>)
 - iii. FERPA (<https://studentprivacy.ed.gov/training/ferpa-101-colleges-universities>)
 - iv. HIPAA (<https://ce.uc.edu/cpd/Workshops/Index/HIPAA>)
 - c. Students must also complete all HIPAA and/or FERPA related training that is included in the onboarding process of the clinical site and abide by all policies as enumerated in that training.
 - d. A student must satisfactorily complete the Clinical Practice courses in sequence and earn a minimum overall grade of B in each course. Students are expected to achieve a competency rating of "advanced beginner" by the end of year 1 and a competency rating of "competent practice" by the end of year 2 on each assessed standard.
 - i. A student who earns a course grade of B but has specifically identified deficiencies on the CCI must successfully complete remediation activities during the semester break or the following semester and the assessment of that standard will carry forward into the next clinical practice course.

- ii. A student who does not earn a minimum course grade of B must successfully complete remediation activities during the semester break or during the following semester which may delay the beginning of the next Clinical Practice course. The assessment of all standards will carry forward into the next clinical practice course.
 - iii. Delaying a clinical course may add time to degree completion, delay graduation, and may cause the student to be rolled back into the next cohort class. The student will incur additional tuition and other program expenses. Any expenses related to the consequences of delaying a clinical rotation are the responsibility of the student.
- e. Prior to the start of the clinical experience, the athletic training student will discuss the objectives of the clinical rotation and the operations of the clinical site with their preceptor. The student will provide the preceptor with any specific information required by the site.
- f. All clinical education activities must be performed under the supervision of the assigned preceptor who is a licensed health care professional and credentialed by the state in which they practice.
- g. Clinical education experiences must be performed at an affiliate clinical site which has a formal agreement with the University of Cincinnati Athletic Training Program.
- h. A student who has been employed in an athletic training environment by an affiliated clinical site cannot be assigned to that site for a Clinical Practice course experience unless a preceptor is available who did not supervise the student. This prohibition does not include sites where a student volunteered while acquiring the pre-requisite observation hours.
- i. The length of the clinical education experiences varies from 6 to 14 weeks. The experiences are described as either “Partially Immersive” or “Fully Immersive.” In general, the student should spend the appropriate amount of time actively engaged at the clinical setting to ensure that the learning objectives of the clinical experience can be met and the student can emerge with the intended knowledge, skills, and abilities.
 - i. “Partially Immersive” experiences are intended to coincide with courses that support the development of clinical skills and abilities. The time commitment should average 20 to 30 hours/week over the duration of the course. Any supplemental clinical experiences should be within these time constraints. These clinical experiences appear early in the student’s preparation and have the expectation of “advanced beginner” competency as related to the course objectives and the assessed standards by the end of year 1.
 - ii. “Fully Immersive” experiences have the expectation of full engagement in all aspects of practice for which the student has been prepared. The time commitment should average 40 to 60 hours/week over the duration of the course. Any supplemental clinical experiences should be within these time constraints. These clinical experiences appear later in the student’s preparation. They are intended to provide the student with the opportunity to engage in every aspect of the profession that is available at the site and to challenge the student to grow toward competent practice. There may be online modules or courses that coincide with the fully immersive clinical placements that are intended to add depth or breadth of knowledge and understanding to the experiences. The expectation is the student will demonstrate at least “competent practice” level competency as related to the course objectives and the assessed standards by the end of year 2.

- iii. The activities, outcomes, and time commitment of the student's clinical experiences will be monitored continuously by the preceptor. The CCE and the preceptor will review the student's progress and performance at the mid-point and the end of each clinical.
- j. Clinical education experiences carry inherent risk for injury or illness. Appropriate precautions and protections should be applied whether on the field of play, in the athletic training facility, or in other clinical settings. Should a student become injured or ill, the student should contact the assigned preceptor and the CCE immediately so the proper procedures can be initiated (Section 8.3.e of this Handbook). Students should be referred to a health care provider that is covered through their personal medical insurance.

SECTION SIX	CLINICAL EDUCATION DOCUMENTATION
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1. Clinical Education

- a. Curricular content standards must be evaluated by an athletic trainer or physician in formal athletic training clinical experiences.
- b. Preceptor responsibilities
 - i. Supervise students during clinical education.
 - ii. Provide instruction and assessment of the current knowledge, skills, and clinical abilities designated by the CAATE.
 - iii. Supervise, instruct, and mentor students during clinical education in accordance with the program's policies and procedures.
 - iv. Provide assessment of athletic training students' ability to meet curricular content standards via client / patient care and/or simulation.
 - v. Facilitate the clinical integration of skills, knowledge, and evidence regarding the practice of athletic training.
 - vi. Demonstrate understanding of and compliance with the program's policies and procedures.
 - vii. Assist the athletic training student in setting and obtaining their educational and professional goals throughout the clinical rotation.

2. Clinical Education Experience Hours Documentation

- a. The student will track weekly hours on the Student Patient Interaction (SPI) log. The CCE will monitor this form regularly.
- b. The intention of this documentation is to inform the Program as to the appropriateness of the expectations of each level of immersion. The essential question to be answered by this reporting is if the hours of commitment are consistent with the goals and expectations of the clinical rotation. This information will be included in the annual program assessment.

3. Clinical Education Experience Patient Contact Documentation

- a. The student is responsible for documenting patient contacts using the Student Patient Interaction (SPI) log. This will be reviewed at the mid-term and the end of semester reviews.

- b. The Student Patient Interaction (SPI) log should be frequently reviewed by the preceptor and the student to help assure that there is an appropriate variety of people and conditions, the student is maintaining thorough and accurate records, and demonstrating the desired growth and development.

SECTION SEVEN

CLINICAL EDUCATION EVALUATION

The PRECEPTOR will evaluate the student two times during their clinical experience according to the Athletic Training Program's evaluation procedures.

1. The following evaluations will be performed during the student's clinical experience rotation between the student and the Preceptor:
 - a. Mid-rotation Evaluation – completed by the Preceptor.
 - b. Mid-rotation Self-evaluation – completed by the athletic training student
 - c. End-of-rotation Evaluation – completed by Preceptor.
 - d. Clinical-Site/Preceptor Evaluation – completed by the athletic training student

These forms are evaluation tools used by the Athletic Training Program to monitor the progress of the athletic training student in their clinical experience. The first portion of the form is used to evaluate professional behavior at the clinical site. The score awarded the student should be based on what is expected of an entry level athletic trainer. The open-ended questions that follow should be used to provide to provide specific feedback to the student and to the Athletic Training Program.

2. The Preceptor and athletic training student will meet on a formal basis to review the evaluation.
3. The Preceptor and the athletic training student will fill out the appropriate evaluation tools for each respective evaluation. The Preceptor and athletic training student will sign the appropriate forms indicating they met on a formal basis and reviewed the evaluation.
4. The student will be evaluated on professional behavior and entry-level athletic training skills relative to their competency level and respective Clinical Practice course objectives.
5. The clinical skills being assessed on the Clinical Competence Inventory (CCI) and should be consistent with the learning outcomes specific to the clinical experience and the expected level of performance on the Miller's Pyramid of Clinical Competence (1st year: Cognition – Knows, Knows How, 2nd year: Behavior – Shows, Does)
6. At the end of each semester, the student will complete a SWOT analysis and meet with the AT Program faculty to review all didactic and clinical documentation.
7. If a student fails meet the clinical requirements of a clinical practice course a remediation plan will be established with specific objectives to be met by the student prior to being allowed to move into the next clinical practice course.

8. The CCE will evaluate the preceptor and clinical site through regular communication, in person visits, and through the preceptor evaluation completed by the athletic training student. Feedback is provided to the preceptor to continually affirm or improve clinical education delivery.

SECTION EIGHT	TECHNICAL & HEALTH CARE STANDARDS
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1. Athletic Training Students are required to meet the Technical & Health Care Standards established by the Athletic Training Program.
2. Technical Standards
 - a. No person, on the grounds of race, creed, religion, color, national origin, age, sex, disability, or sexual orientation shall be excluded from participation in, be denied the proceeds or benefits of, or be otherwise subjected to discrimination in the performance of this educational program.
 - b. Each athletic training student must sign the Technical Standards Statement to attest to their ability to meet the required program standards or that they can do so with specific accommodations (**Appendix B**).
 - c. Students who request accommodations to help support their enrollment and success in the Athletic Training Program through either the Technical Standards form and/or their Health Assessment will be referred to the Office of Accessibility Resources for consultation.
3. Health Care Standards

Students enrolled in this program are training to be health care professionals. This training includes direct patient contact across a variety of settings. This training also exposes students to a higher risk for certain infections and places students in environments where they may pose an infection risk to vulnerable patients. The information and requirements below are for the protection and safety of both the students and the patients with whom they will interact.

 - a. **Physical Examination:** As a component of the technical standards, each athletic training student must submit the results of a physical examination completed by an MD/DO for review by the Medical Director of the Athletic Training Program. This physical examination should verify the student is able to meet the physical, behavioral, and mental requirements of an athletic trainer.
 - b. **Immunization History:** Each student accepted into the Athletic Training Program must submit a copy of their immunization history through the MedProctor system used by the University Health Services. These records may be reviewed by Medical Director of the Athletic Training Program. Documentation of immunization must be signed by the student's personal physician (not a relative). Notes from parents and records from family resources are not acceptable. Failure to comply will result in suspension from clinical experiences and may result in dismissal from the program.
 - i. **MMR** titer - documentation of serologic immunity or two documentations of MMR immunizations (one since 1980).
 - ii. **Hepatitis B** - Health care workers are at high risk for Hepatitis B

infection. As such, students are required to complete the Hepatitis B vaccination series including a Hepatitis B surface antibody titer drawn 4-8 weeks after the third immunization. The complete process may take up to eight months to complete.

- iii. **Varicella**– All students will be required to have a VZV titer OR provide documentation of two immunization doses. Any susceptible students will be required to receive 2 doses of VZV vaccine.
- iv. **Tdap** – 1 adult Tdap vaccine (Tetanus, Diphtheria, Pertussis).
- v. **BASELINE AND ANNUAL TB TESTING IS REQUIRED.** Those individuals who have not had TB testing in the past 12 months will be required to have “2-step” baseline testing 7 days apart. If PPD skin test is positive: DOCUMENTATION IS REQUIRED. A chest x-ray report within 12 months is required for PPD positive persons or a negative Interferon Gamma Release Assay (IGRA). X-rays are available at University Health Services.
- vi. **Flu Shot:** A flu shot will be required prior to the start of the program and at least annually thereafter.
- vii. **Meningitis A** (if 16 to 21 years old)
- viii. **Any additional vaccinations, including the COVID-19 vaccine sequence, as required by the University of Cincinnati and/or the program’s clinical placement sites.**

HIPAA – All medical documents are considered protected health information and confidential material. Should a site require documentation of appropriate immunizations, the student will be responsible for communicating with representatives in University Health Services for proper HIPAA procedures for release of information to the appropriate party.

-The above requirements apply unless medically contraindicated (must provide physician documentation). Additional testing, evaluation and documentation may be required in individual cases based on an assessment by the MSAT Program Medical Director.

-Any required vaccinations or titers may be obtained from University Health Services on a fee for service basis. University Health Services recommends that students obtain these immunizations from their personal physician prior to arriving on campus.

- c. **Injury/Illness:** in the event of an injury/illness during clinical rotations students should be referred to a health care provider that is covered by their personal medical insurance. The program faculty should be immediately notified of the situation.
 - i. An athletic training student will not perform clinical experiences if an illness/injury affects patient care. Depending on the situation, a student’s participation status can be determined by the Athletic Training Program’s Medical Director, another licensed medical provider, or the primary preceptor. Notice of the student’s participation status will be provided to the clinical site and primary preceptor by the Program’s Clinical Education Coordinator.
 - ii. The athletic training student must be cleared for return to participation in a clinical experience by the Program’s Medical Director after any significant illness/injury. The Program’s Medical Director is the final authority.

d. Health Insurance Requirement

- i. The University of Cincinnati requires that all students have health care insurance either through the available UC Student Health Insurance plan or a comparable personal policy. All full-time students are automatically enrolled in the UC Student Health Insurance plan and the fee for this insurance appears on students' tuition and fees statement each semester. Students who have equal or better insurance can waive the Student Health Insurance coverage. This waiver of insurance can be done on-line in the student's billing account and requires proof of comparable coverage. All requests for waiver for the semester must be received no later than the 21st day of each semester. The deadlines are posted on [One Stop Student Service Center](#). Failure to waive the student health insurance by the deadline will result in a non-refundable charge to the student's tuition account. Call the Student Health Insurance Office at (513) 556-6868 with questions.
- ii. Students are responsible for the purchase of the Blood Borne Pathogens insurance provided through the University Health Services. This insurance protects the students from the costs for testing and treatment should the student become exposed to a pathogen via a needle stick or other contact mechanisms. The fee for this insurance is nominal but is required of students in professional healthcare programs. Information is available on the [University Health Services website](#).

SECTION NINE**FIRST AID & CPR/AED CERTIFICATION**

1. Each athletic training student is required to maintain valid First Aid and CPR/AED certifications. Certification for the Health Care Provider is the minimum acceptable level of certification. The student will assume financial responsibility for these certifications.
2. Students will be held from or removed from their clinical site until proof of current certification is demonstrated (provide copy of current card).

SECTION TEN**BLOODBORNE PATHOGEN TRAINING & EXPOSURE CONTROL**

1. Athletic training students are required to attend annual blood-borne pathogen training. This is a policy of the University of Cincinnati and as well as a standard for CAATE accreditation.
2. An athletic training student will be held from, or removed from, the clinical site until the annual training is complete.
3. Student responsibilities in the clinical sites typically do not involve providing injections, IVs, or the use of hypodermic needles. However, in the event an athletic training student is exposed to a bloodborne pathogen through a needle stick or other mechanism, there are [immediate procedures to follow for the student](#). When exposed to a bloodborne pathogen, the student has a **two-hour window for evaluation and primary prevention**.

In the case of an exposure, the following actions should be taken:

1. On-campus or off-campus but in-town affiliate site:
 - a. Report to the Holmes Clinic of the University Health Services
Hours of Operation: 8:00 am – 4:00 pm; Monday – Friday
 - b. Call Dr. Michael Donaworth
 - i. (513) 475-8690 (UC Health Orthopaedics)
 - ii. (513) 556-2564 (UC Student Health Services)
 - iii. (513) 584-6863 (academic office)
2. Outside the hours of the University Health Services but in-town
 - a. Report to University Hospital Emergency Department
 - b. Call Emergency Department Physician – 584-AMEN
 - c. Call Dr. Donaworth to report the incident
3. Out-of-town incidents
 - a. Follow the procedures of the clinical site or report to the nearest hospital emergency department
 - b. Call the AT Program Clinical Education Coordinator or Program Director and/or Dr. Donaworth as soon as possible to report the incident.

SECTION ELEVEN**BACKGROUND CHECKS**

A criminal background check is required of each student accepted into the Athletic Training Program and is required prior to beginning of classes. It is likely that students will be required to undergo subsequent background checks while enrolled in the Athletic Training Program based on the clinical sites to which they are assigned. The minimally acceptable background check includes both an FBI and BCI check. The cost of these background checks is the responsibility of the student. The Athletic Training Program uses a service provider, CERTIPHI, to manage the background check process. Specific information about the CERTIPHI procedure will be provided when a student accepts an offer of admission.

Any results in the background check that raise concerns will be addressed with the appropriate personnel within the University of Cincinnati. A past criminal history may prevent a student from having access to certain clinical rotations which will impede the ability to meet program requirements and graduate. Based on the laws of individual states it may also disqualify an applicant from holding a license as a health care provider. If this is the case an applicant will not be offered admission to the program, or if an admission offer has been made it will be recalled. If this information does not become available until after a student is enrolled in the program, the student is subject to dismissal.

Any student admitted to the program who is found to have withheld, misrepresented, or altered information in a criminal background check will be dismissed from the program.

SECTION TWELVE**ADDITIONAL RESPONSIBILITIES**

1. The Athletic Training Program attempts to minimize additional costs for the student. However, there are some expenses related to participation in the Athletic Training Program other than those already mentioned that are the responsibility of the student. These include but are not limited to:
 - a. Physical Examination and Immunization Updates*
 - i. Tb skin test
 - ii. Tetanus Shot
 - iii. Vaccinations with titers
 - b. Flu shots
 - c. Drug Tests and/or additional background checks
 - d. BBP Insurance (through University Health Services)
 - e. Personal Medical Insurance
 - f. Professional Liability Insurance
 - g. Professional Membership Dues (NATA, etc.)
 - h. Transportation expenses to off-campus clinical sites
 - i. Travel and housing expenses for out-of-town clinical experiences
 - j. Clothing and other attire required for a professional appearance or for a specific clinical site
 - k. American Red Cross First Aid (or equivalent)
 - l. Other related expenses regarding the above mentioned or other program related costs.

*Any required physical examination and vaccinations or titers may be obtained from University Health Services on a fee for service basis. University Health Services recommends that students obtain these immunizations from their personal physician prior to arriving on campus.

SECTION THIRTEEN**PROFESSIONAL BEHAVIOR**

All athletic training students are expected to conduct themselves in a professional manner during their academic and clinical education experiences. Inappropriate behavior as described below can result in disciplinary action up to and including removal from the clinical site and dismissal from the program.

1. Discourteous, aggressive, or violent behavior toward fellow students, faculty, administrators and staff of the program, department, college, and university.
2. Discourteous, aggressive, or violent behavior toward patients, supervising athletic trainers, other health care professionals in supervisory roles, administrators, and staff of a clinical site.
3. Failure to maintain a professional appearance and to adhere to the Athletic Training Program's Dress and Personal Appearance Policy.
4. Violation of HIPAA Policy of the clinical site or unauthorized discussion of sensitive information regarding the clinical site or a patient.
5. Possession or being under the influence of alcohol or drugs while engaged in any activity related to the program.
6. Cell phone use during clinical experiences is limited to emergency situations. If the athletic training student is expecting an emergency phone call, they should notify the supervising athletic trainer. Otherwise, personal phones should be turned off or silenced.
7. Abuse, destruction, or theft of University of Cincinnati property or that of a clinical site.
8. Illegal conduct during any activity related to the program.
9. Code of Professional Conduct

Athletic training students should conduct themselves personally and professionally in a manner that does not compromise nor take advantage of their position and responsibilities. The Athletic Training Program and its affiliate clinical sites do not permit athletic training students to be involved in non-professional relationships or interactions with a student-athlete of an assigned team or a patient at a clinical education site to which they are assigned through the Athletic Training Program. A non-professional relationship or interaction with a student-athlete and/or patient could compromise the athletic training student's ability to perform his/her duties within the clinical education experience. This policy is consistent with Ohio Revised Code CHAPTER 4755-41-01-E4

(<http://www.otptat.ohio.gov/PracticeActs.aspx>), the BOC Standards of Professional Practice (www.bocatc.org; Code 3 Professional Responsibility), and the NATA Code of Ethics (Principle 4.1; https://www.nata.org/sites/default/files/nata_code_of_ethics_2022.pdf).

If a student is found to be involved in a non-professional relationship or interaction with a student-athlete and/or patient under their care, the student will be removed from the respective team and/or clinical site and may be dismissed from the Athletic Training Program.

10. Insubordination

- a. Willfully refusing to follow instructions or perform designated assignments/tasks that are normally and properly required of an athletic training student.
- b. There is no grace period for insubordination; a student found to be insubordinate will be subject to disciplinary action up to and including dismissal from the Program.

11. Attendance and Punctuality

- a. In the event of tardiness or absence the student should immediately notify the preceptor to explain the reason and probable duration of their absence unless circumstances prevent it.
- b. In the event of a temporary or permanent change in schedule, the preceptor as well as the Program's Clinical Education Coordinator should be notified in advance of what hours will be affected by the change and be provided with a written description of the reasons for the change (email is acceptable).
- c. Repeated absences or unexplained tardiness will result in disciplinary action up to and including dismissal from the Program.

12. Use of clinical site telephones for personal calls without authorization (except in the case of an emergency).

13. Having visitors during a clinical assignment without permission.

14. Failure to follow the operating procedures of the clinical site.

SECTION FOURTEEN	DRESS & PERSONAL APPEARANCE
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1. The athletic training students are representing themselves, the Athletic Training Program, the University of Cincinnati, the respective clinical site, and the profession of Athletic Training. The Athletic Training Program expects personal appearance and hygiene habits that are appropriate for a health care provider, a health care facility, and the profession of Athletic Training.

2. At University of Cincinnati and Affiliate Clinical Sites*
 - a. Students will wear the program name tag identifying them as an athletic training student.
 - b. Shirts
 - i. A collared University of Cincinnati shirt, a collared shirt, a University of Cincinnati AT Program or Athletic Dept. issued t-shirt, a solid color top/t-shirt, or a shirt issued by a clinical site or event sponsor is acceptable.
 - ii. Novelty shirts, sleeveless shirts, halter-tops, low-cut shirts/tops, tube tops, tank tops, midriff shirts, etc. are inappropriate.
 - iii. The abdomen or low back is not to be visible when sitting, squatting, bending over, or reaching overhead during the usual or expected movement requirements.
 - c. Pants
 - i. Khaki, black or other solid, typical color dress pants appropriate to the site.
 - ii. Sweatpants, jeans or other denim pants, yoga pants, tights or leggings are inappropriate.
 - d. Shorts
 - i. Khaki, black or other solid, typical color dress shorts appropriate to the site. The length of shorts should be at least mid-thigh or past the tips of the fingers when the arm is hanging at the side but not past the knees (consider typical golf shorts as an example).
 - ii. Cutoff sweatpants, cutoff jeans, boxers, lycra shorts, and gym shorts are inappropriate.
 - e. Footwear
 - i. Comfortable and functional footwear is essential. Athletic style shoes are acceptable so long as they are clean and of common and subdued colors (i.e., white, black, grey, etc.).
 - ii. No open toed or open heeled shoes, sandals, heels higher than 1 inch, or flip-flops.
 - f. Self-presentation and good hygiene habits are essential to a professional appearance.
 - i. Hair length, hair style, and facial hair should be consistent with the requirements of the clinical site, be neatly managed and clean. Unusual hair styles, non-natural hair colorings, and long, unkempt appearing facial hair are inappropriate.
 - ii. Clothes should be clean and neat in appearance. The style of clothing may vary according to the clinical site and the environment but must be consistent with the general descriptions found in sub-headings a, b, and c of this section.
 - g. Hats
 - i. Are not to be worn inside the athletic training facilities, clinical sites, or classrooms.
 - ii. Hats worn during outdoor practices/events must be plain, or bear University of Cincinnati logo, or be consistent with the attire of the clinical site or event sponsor.
 - h. Events
 - i. AT Program standard attire or as required by specific team, clinical site, event sponsor, etc.
 - i. Body Art, Tattoos, Piercings
 - i. Tattoos are not to be visible while at any clinical site. For tattoos that cannot be covered by typical clothing (i.e., long sleeved shirt, pants, socks/stockings, shoes, etc.), every effort must be made to obscure the tattoo.

- ii. Visible body piercings are prohibited while in attendance at any clinical site. This includes but is not limited to:
 - Facial piercings (eyebrow, nose, lip, etc.)
 - Non-typical or excessive ear piercings
 - Gauges (ears, nose, etc.)
 - Tongue piercing
- iii. It should be noted that some clinical sites absolutely prohibit visible piercings (other than typical pierced ears for women), visible tattoos, and any other types of visible body art. Students who are unable to remove, cover, or otherwise obscure these items may find options for clinical site placement limited.

***The above code is the minimum a student should adhere to while at their clinical site. Students will further abide by any dress and personal appearance policies established by their respective clinical site.**

SECTION FIFTEEN**INCLEMENT WEATHER**

The University of Cincinnati is always officially open. During periods of severe inclement weather, public emergency, or other crisis, the president or a designated cabinet officer may announce, through the University of Cincinnati electronic mail system, text message alert system, and the local news media, that some or all the university's offices and facilities are closed for part or all of a workday. ([Emergency closures announcement](#))

- Such announcements may specify that University of Cincinnati classes, except for the College of Medicine, are canceled until or after a specified time, or for an entire day.
- Such announcements may specify that all events or programs, including both University events and non-University events held in university facilities, are canceled.

CAHS Weather Related Protocol

When inclement weather threatens the safety of the University of Cincinnati community, the Senior Vice President for Administration and Finance may invoke University Rule [3361: 10-55-01](#) and declare an emergency closing.

The College of Allied Health Sciences will observe the university emergency closing protocol for all on-campus classes. During a university emergency weather closing, all college offices will be closed. CAHS CETIS will be available online 8:30am-5:00pm to monitor the CETIS Help Desk as well as the online ticketing system. If you need assistance from CETIS during the closure, please [submit a ticket](#). Log in with your UC credentials and follow the instructions to submit your request.

Students should clarify with their course instructors how the closure will affect assignments and deadlines, and whether class information from the missed session(s) will be posted on Canvas, and/or if the class will meet virtually during the closure.

Students currently enrolled in off-campus clinical practicums, field experience, and internships should refer to their individual program's student handbook to determine if they are expected to report to their placement site during the closure.

Department of Rehabilitation, Exercise & Nutrition Sciences (RENS) Inclement Weather Policy

In the event of alterations to the University schedule due to inclement weather, students, staff, and faculty in RENS will adhere to the following:

1. All face-to-face activities (e.g. classes, lab activities, exams, meetings, etc.) will follow the university's general directive
 - a. Faculty are encouraged to develop alternative or on-line class activities to support the planned course activities of the day
 - b. Staff and faculty are expected to work from home as effectively and efficiently as possible to meet the needs of the department and the students
2. All on-line class activities (including assignments, quizzes, and exams) will continue as scheduled unless otherwise specified by the course instructor

3. Students are expected to check email and Canvas regularly during the day for information and course activity updates from the faculty
4. Students on clinical rotations or off-campus internships will follow the attendance requirements of their individual clinical or internship site
 - a. If the clinical or internship site is operating students are expected to attend unless otherwise directed by their clinical instructor, preceptor, or internship site supervisor
 - b. Students are free to consider their personal safety
 - i. If unable to safely travel even though their site is operating the student must inform their clinical instructor, preceptor, or internship site supervisor as soon as possible
 - ii. In this instance, a plan to make up the missed hours must be developed
 - iii. Students who do not attend a clinical or internship activity must inform their program's faculty member responsible for clinical education or internship supervision as soon as possible regarding their missed attendance and any make-up plan

SECTION SIXTEEN

LIABILITY COVERAGE

1. Athletic training students are covered by the university's comprehensive liability insurance when assigned to a clinical site by the Athletic Training Program and enrolled in an Athletic Training Clinical Practice course. This includes working in the university's athletic training facilities and working in assigned clinical settings with whom the program has a signed affiliation agreement.
2. Athletic training students may choose to purchase additional personal student liability insurance at their own expense. The program recommends that students who choose to do so purchase insurance through a provider endorsed by the National Athletic Trainers' Association.
3. All coverage requires that athletic training students act within the scope of their qualifications under the guidelines for clinical education and appropriate supervision.

SECTION SEVENTEEN

SCHOLARSHIPS

Scholarships are available through the Program, the department, the college, the graduate school, and various athletic training organizations. Applications and additional information on these scholarships can be found on the organization's website.

1. [The University of Cincinnati Graduate School funding](#)
2. [College of Allied Health Sciences scholarships](#)
 - James K. Ellis Scholarship
 - W. Kenneth Stephens Scholarship
 - Bill and Carol Walker Athletic Training Student Development and Scholarship fund
3. [Greater Cincinnati Athletic Trainers' Association](#)
4. [Ohio Athletic Trainers' Association](#)
5. Great Lakes Athletic Trainers' Association – through the NATA Scholarship application
6. [National Athletic Trainers' Association](#)

SECTION EIGHTEEN ATHLETIC TRAINING LABORATORY

1. The laboratory spaces on the second floor and the basement level of the Health Sciences Building (HSB), and the second and third floors of the French East building (FE) are shared among all the programs in the Department of Rehabilitation, Exercise, and Nutrition Sciences. The Athletic Training Program has primary scheduling and use priority for room 201 HSB. The classroom/laboratory spaces are for educational use by all students enrolled in the department's programs. When no classes are scheduled, students are free to use the rooms for study and skills practice. The rooms can be unlocked via ID badge and the ID used is recorded in the university security system. The use of these rooms is not proctored outside of class time; therefore, the use of the rooms is on an honor system. The following are lab policies and procedures:
 1. The laboratory can be utilized any time that a class is not scheduled. Students using the room and must sign in and out.
 2. Texts and periodicals are held in the Medical Sciences Library in the Care Crawley Pavilion in the College of Medicine. Recent copies of some periodicals may be found in the common student areas and/or in the program's teaching laboratory in HSB.
 3. Equipment may be moved from one room to another, but no equipment can be removed from the second floor of HSB, or its respective floor in FE, or from either building.
 4. If food and drinks are brought into the lab it must be kept away from any equipment, be in covered/spill proof containers, and disposed of in the waste or recycling bins in the halls outside the room. Any food or drink mess found in the lab will result in food and drinks being banned from the room.
 5. The room must be clean, and equipment cleaned and returned to its proper location.
 6. Chairs and tables must be cleaned and returned to their original location.
 7. Students are not permitted to use the computer at the teaching station.
 8. The room should always be locked when the room is unoccupied.

SECTION NINETEEN PROFESSIONAL & STUDENT ORGANIZATIONS

STUDENT ORGANIZATIONS: There are two student organizations available to students in the Athletic Training Program.

- **REHABCATS** is the Athletic Training Student organization. Members are involved with community service activities, fund raising events, and volunteer community athletic training activities.
- **THE GRADUATE STUDENT ORGANIZATION** is sponsored by UC's Graduate School and is open to any graduate student in good standing.

Each of the professional programs in the Department of Rehabilitation, Exercise and Nutrition Sciences has a student organization. Students in each organization are encouraged to collaborate with the others to create interdisciplinary events and projects that capitalize on the unique knowledge, skills, abilities, and talents of each.

PROFESSIONAL ORGANIZATIONS:

- **NATA (National Athletic Trainers' Association):** The National Athletic Trainers' Association (NATA) is the professional membership association for certified athletic trainers, students, and others who support the athletic training profession. Each student is required to maintain an ongoing annual membership while enrolled in the Athletic Training Program.
- **GLATA (Great Lakes Athletic Trainers' Association):** The Great Lakes Athletic Trainers' Association (GLATA) represents District 4 and District 11 of the National Athletic Trainers' Association (NATA). As part of the federation of the 11 NATA districts, GLATA is integrated with the national association, but operates independently with its own board and agenda. However, membership dues for District 4 and District 11 are paid along with the NATA dues.
- **OATA (Ohio Athletic Trainers' Association):** The Ohio Athletic Trainers' Association (OATA) is a not-for-profit [501(c) (6)- IRS approved, 10/98] organization dedicated to the health care needs of the physically active. Founded in 1984, the primary goal of the OATA is to ensure that athletes, at any level, receive immediate, professional, quality health care. This comprehensive and cost-effective care is accomplished with the daily contact and cooperation with physicians and other allied health care professionals.
- **GCATA (Greater Cincinnati Athletic Trainers' Association):** The Greater Cincinnati Athletic Trainers' Association is the local professional membership association for certified athletic trainers and athletic training students. This association supports student scholarships, professional development, and volunteer opportunities for its membership.

SECTION TWENTY**GROUND FOR DISMISSAL**

1. Inappropriate or unauthorized use of facilities or equipment.
2. Gross or repeated negligence or malpractice in professional work.
3. The conviction or plea of guilty or plea of nolo contendere to a felony which is related to public health or athletic care or education.
4. Violation of the “NATA Code of Professional Practice” (*Appendix C*).
5. Violation of the [University of Cincinnati’s Student Code of Conduct](#)
6. Violation of the [University of Cincinnati Academic Misconduct](#)
7. Failure to meet academic standards of the Athletic Training Program.
8. Failure to comply with the policies and procedures contained in the Athletic Training Program Handbook and the policies and procedures the program’s affiliated clinical sites.
9. Inappropriate behavior as determined by the Athletic Training Program faculty and/or a clinical preceptor which is unbecoming to the University of Cincinnati, the Athletic Training Program, or the program’s affiliate clinical sites.
10. Conviction of a crime that would prevent an individual from holding an Ohio Athletic Training license.
11. If dismissed from the Athletic Training Program, the athletic training student will have the opportunity to appeal the decision. The appeal process will follow the University guidelines as described in the Graduate School Handbook and the Student Code of Conduct.

SECTION TWENTY-ONE**DISCIPLINARY ACTION & APPEAL PROCESS****1. DISCIPLINARY ACTION**

- a. The Athletic Training Program Director and/or the director of the assigned clinical site is responsible for imposing any and all penalties for infractions of rules/regulations or inappropriate behavior.
- b. If the Athletic Training Program Director or the director of the assigned clinical site allege a violation of the rules/regulations or inappropriate behavior the athletic training student will be held from course participation or removed from the clinical site until the situation is investigated.
- c. Pending the outcome of the investigation the student may be suspended from course participation or the clinical site to which they are assigned and potentially be suspended from the Athletic Training Program. In these cases, and for episodes of inappropriate behavior, documentation will be placed in the athletic training student's academic record. The athletic training student may appeal the suspension.

2. DISCIPLINARY APPEAL PROCESS

- a. Academic Grievances
 - i) If the athletic training student alleges a violation of the student rights in an academic matter, the student may redress through the [provisions of the University appeal procedures](#)
- b. Clinical Site Grievances
 - i) If the athletic training student protests a suspension from a clinical assignment, the student should request a meeting with the Athletic Training Program Director and the director of the assigned clinical site.
 - ii) When facing an allegation of misconduct, an athletic training student shall have the right:
 - To be given written documentation of the specific allegations against him/her.
 - To be given adequate time to prepare a defense of the allegations.
 - To appear alone with the Athletic Training Program Director and the director of the clinical site or with any other person of his/her choice to advise or assist him/her.
 - To be presented with evidence against him/her.
 - To present evidence on his/her behalf.
 - To be confronted by his/her accuser(s).
 - To have reasonable cross-examination of his/her accusers and of the witnesses appearing against him/her.
 - iii) If the problem is not resolved between the Athletic Training Program Director and the director of the assigned clinical site, the next step is to request to meet with the CAHS Associate Dean of Academic Affairs. This is consistent with the University's Grievance Policy.

SECTION TWENTY-TWO	GRADUATION REQUIREMENTS
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To graduate from the University of Cincinnati MSAT program, the student must follow graduation policies of CAHS, the Graduate School and must satisfy all academic and clinical education requirements of the Athletic Training Program. The essential requirements are: the student must have a minimum 3.0 GPA, be a student in good standing (i.e., not on academic probation, suspension, etc.) and have satisfied all financial obligations with the university.

[Please refer to the graduation checklist.](#)

In order to be endorsed for the BOC Certification Exam and state licensure, all Athletic Training Program academic and clinical education requirements must be completed with satisfactory performance. Students are responsible for filling out and submitting the necessary BOC Certification Exam applications and paying all fees related to the BOC Exam. The Program Director is then responsible for certifying the students' applications and confirming that the students are eligible to take the Exam.

APPENDIX A – Courses and Grading

Master of Science in Athletic Training (MSAT)						
Semester	Course Number	Course	CH	^Foundation (F) ^Skills Dev. (S) ^Clinical (C)	~Student Learning Outcome	Introduced (I) Developed (D) Achieved (A)
#1-summer	*PT8061C	Gross Anatomy	7	F	1	D, A
	ATH 7011	Emergency Management in AT	2	F, S	1	I, D
	ATH 7041	Clinical Practice I	2	F, S, C	1, 2, 3	I, D
			11			
#2- fall	ATH 7021C	Musculoskeletal Assessment I	4	F, S	1	I, D
	ATH 7012	Clinical Pathology for AT	2	F	1	I, D
	*PT8087C	Physical Agents	2	S	1	I, D, A
	ATH 7042	Clinical Practice II	2	F, S, C	1	I, D, A
			10			
#3- spring	ATH 7022C	Musculoskeletal Assessment II	3	F, S	1	I, D, A
	ATH 7023C	Applied Neuroanatomy	3	F, S	1	I, D, A
	ATH 7031C	Therapeutic Exercise in AT	3	F, S	1	I, D
	ATH 7043	Clinical Practice III	2	F, S, C	1, 2, 3	I, D
			11			
#4-summer	ATH 8011	Admin. of Sports Medicine Programs (&)	3	F, S	1, 2	I, D
	ATH 8021	General Medical Conditions in AT (&)	2	F	1	I, D, A
	ATH 8021L	General Medical Conditions in AT Lab	1	F, S	1	I, D, A
	ATH 8081	Research in AT (&)	3	F	1, 2	I, D
	ATH 8041	Clinical Practice IV	2	F, S, C	1, 2, 3	I, D
			11			
#5- fall	ATH 8091	Professional Preparation	1	F, S	1	I, D, A
	ATH 8024C	Differential Diagnosis in AT	2	S, C	1	D, A
	ATH 8082	Capstone I	2	F, S	1,2	D
	ATH 8042	Clinical Practice V	5	S, C	1, 2, 3	D, A
			10			
#6-spring	ATH 8083	Capstone II	2	F, S	1,2	D, A
	ATH 8043	Clinical Practice VI	5	S, C	1, 2, 3	D, A
	ATH 8092	Special Topics in AT	3	F, S, C	1	D, A
			10			
			63		1, 2, 3, 4	A

UC MSAT Grading and Learning Assessment

All courses in the Athletic Training Program except for elective independent study courses are graded on a traditional grading scale. The typical grading scale is as follows:

A = 100% - 92.5%	A- = 92.4% - 89.5%
B+ = 89.4% - 85.5%	B = 85.4% - 74.5%
C = 74.4% - 65.5%	F = 65.4% - below

Individual faculty have the right to alter this grading scale to suit the needs of a course. Independent study courses can be either Pass/Fail or traditionally graded based on the agreement between the student and faculty member.

The MSAT Program uses Miller's Pyramid of Clinical Competence as a general assessment framework. It takes different forms based on its application as a didactic or clinical tool. The program believes that using a consistent format allows the students, faculty, and preceptors to all view development and progress through the same lens.

Didactic Assessments:

- Students must achieve a score of $\geq 74.5\%$ (B) in didactic courses to successfully complete the class. Students earning a score of 74.4% - 65.5% (C) are required to successfully complete relevant remedial work. This remediation will be administered by program faculty. Successful remediation does not change a course grade.
- Each didactic component of a relevant CAATE Curricular Standard is tracked by recording the student's level of competence on the Didactic Competence Inventory (DCI).
- In general, didactic performance expectations as tracked on the DCI are:
 - o By the end of year 1, relevant standards are expected to be evaluated as Beginner or higher.
 - o By the end of year 2, relevant standards are expected to be evaluated as Advanced Beginner or higher.
- It is possible that a student can achieve the expected cumulative score but have a specific area identified in the DCI that requires remediation; this remediation will be administered by program faculty.

%	Grade	Assessment	Actions
≥ 92.5	A	Advanced	Reflection, Progression
92.4-89.5	A-	Competent	Reflection, Progression
89.4-85.5	B+	Advanced Beginner	Reflection, Progression, Specific remediation (if necessary)
85.4-74.5	B	Beginner	Reflection, Specific remediation (if necessary), Progression
≤ 74.4	$\leq C$	Below Beginner	Reflection, Repeat assignment/course, Remediation, Leave of Absence

Clinical Assessments:

- Each clinical course syllabus establishes the program minimum competency level necessary to meet performance expectations.
- Students must meet or exceed the program expected minimum competency level to pass the course.
- Each clinical component of a relevant CAATE Curricular Standard is tracked by recording the student's level of competence on the Clinical Competence Inventory (CCI).
- in general, clinical performance expectations as tracked on the CCI are:
 - o By the end of year 1, performance is expected to be assessed as Advanced Beginner or higher.
 - There may be limited opportunities or other circumstances that prohibit a first-year student from clearly demonstrating Advanced Beginner competence; in this case the standard will carry forward to the next clinical rotation.
 - o By the end of year 2, performance is expected to be assessed as Competent Practice or higher.

Miller's Level	Assessment	Characteristics
Behavior: Does	Ready for Advanced Practice	Proposes variation, appropriately adaptable, applies in novel context, proposes novel application, self-assesses
Behavior: Shows	Competent Practice	Appropriately interprets, consistently professional, broadly adaptable, reflects on performance, self-assesses
Cognition: Knows How	Advanced Beginner	Understands, personalizes, narrowly adaptable
Cognition: Knows	Beginner	Rote compliance and execution, mimics
	Below Beginner	Fails to execute accurately, does not understand

APPENDIX B**ATHLETIC TRAINING EDUCATIONAL PROGRAM****Technical Standards for Admission**

The Athletic Training Educational Program at the University of Cincinnati is a rigorous and intense program that places specific requirements and demands on the students. An objective of this program is to prepare graduates to enter a variety of employment settings and to render care to a wide variety of individuals. The technical standards established by the Athletic Training Educational Program establish the essential qualities considered necessary for students admitted to this program to achieve the knowledge, skills, and competencies of an entry-level athletic trainer, as well as meet the expectations of the program's accrediting agency (the Commission on Accreditation of Athletic Training Education [CAATE]). The following abilities and expectations must be met by all students admitted to the Athletic Training Educational Program. In the event a student is unable to fulfill these technical standards, with or without reasonable accommodation, the student will not be admitted into the program.

Compliance with the program's technical standards does not guarantee a student's eligibility for the BOC certification exam. Candidates for admission to the Master of Science in Athletic Training program must demonstrate:

1. The mental capacity to assimilate, analyze, synthesize, integrate concepts and problem solve in order to formulate assessments, make therapeutic judgments and to be able to distinguish deviations from the norm.
2. Sufficient postural and neuromuscular control, sensory function, and coordination to perform appropriate physical examinations using accepted techniques; and accurately, safely, and efficiently use equipment and materials during the assessment and treatment of patients.
3. The ability to communicate effectively and sensitively with patients and colleagues, including individuals from different cultural and social backgrounds; this includes, but is not limited to, the ability to establish rapport with patients and communicate assessment and treatment information effectively.
4. Students must be able to understand and speak the English language at a level consistent with competent professional practice.
5. The ability to record the physical examination results and a treatment plan clearly and accurately.
6. The capacity to maintain composure and continue to function well during periods of high stress.
7. The perseverance, diligence, and commitment to complete the athletic training education program as outlined and sequenced.
8. Flexibility and the ability to adjust to changing situations and uncertainty in clinical situations.
9. Affective skills and appropriate demeanor and rapport that relate to professional education and quality patient care.

Candidates who are admitted to the Master of Science in Athletic Training program are required to verify they understand and can meet these technical standards or that they believe that, with certain accommodations, they can meet the standards.

Based on documentation from a licensed professional, the University of Cincinnati Office of Accessibility Resources will confirm that an identified condition qualifies for accommodation under applicable laws. The Office of Accessibility Resources will also identify and coordinate the implementation of reasonable accommodations.

If a student states they can meet the technical standards with accommodation, then the University will determine whether it agrees that the student can meet the technical standards with reasonable accommodation; this includes a review of whether the accommodations requested are reasonable, taking into account whether accommodation would jeopardize clinician/patient safety, or the educational process of the student or the institution, including all coursework, clinical experiences and other activities deemed essential to graduation.

Please sign and date the appropriate statement below.

I certify that I have read and understand the technical standards for admission listed above, and I believe to the best of my knowledge that I meet each of these standards without accommodation. I understand that if I am unable to meet these standards I will not be admitted into the program.

Signature of Applicant

Date

Alternative statement for students requesting accommodations.

I certify that I have read and understand the technical standards of admission listed above and I believe to the best of my knowledge that I can meet each of these standards with certain accommodations. I will contact the University of Cincinnati Office of Disability Services to determine what accommodations may be available. I understand that if I am unable to meet these standards with or without accommodations, I will not be admitted into the program.

Signature of Applicant

Date

APPENDIX C**National Athletic Trainers' Association Code of Ethics****Preamble**

The National Athletic Trainers' Association Code of Ethics states the principles of ethical behavior that should be followed in the practice of athletic training. It is intended to establish and maintain high standards and professionalism for the athletic training profession. The principles do not cover every situation encountered by the practicing athletic trainer but are representative of the spirit with which athletic trainers should make decisions. The principles are written generally; the circumstances of a situation will determine the interpretation and application of a given principle and of the Code as a whole. When a conflict exists between the Code and the law, the law prevails.

1. Members Shall Practice with Compassion, Respecting the Rights, Well-being, and Dignity of Others

- 1.1 Members shall render quality patient care regardless of the patient's race, religion, age, sex, ethnic or national origin, disability, health status, socioeconomic status, sexual orientation, or gender identity.
- 1.2. Member's duty to the patient is the first concern, and therefore members are obligated to place the well-being and long-term well-being of their patient above other groups and their own self-interest, to provide competent care in all decisions, and advocate for the best medical interest and safety of their patient at all times as delineated by professional statements and best practices.
- 1.3. Members shall preserve the confidentiality of privileged information and shall not release or otherwise publish in any form, including social media, such information to a third party not involved in the patient's care without a release unless required by law.

2. Members Shall Comply With the Laws and Regulations Governing the Practice of Athletic Training, National Athletic Trainers' Association (NATA) Membership Standards, and the NATA Code of Ethics

- 2.1. Members shall comply with applicable local, state, federal laws, and any state athletic training practice acts.
- 2.2. Members shall understand and uphold all NATA Standards and the Code of Ethics.
- 2.3. Members shall refrain from, and report illegal or unethical practices related to athletic training.
- 2.4. Members shall cooperate in ethics investigations by the NATA, state professional licensing/regulatory boards, or other professional agencies governing the athletic training profession. Failure to fully cooperate in an ethics investigation is an ethical violation.
- 2.5. Members must not file, or encourage others to file, a frivolous ethics complaint with any organization or entity governing the athletic training profession such that the complaint is unfounded or willfully ignore facts that would disprove the allegation(s) in the complaint.
- 2.6. Members shall refrain from substance and alcohol abuse. For any member involved in an ethics proceeding with NATA and who, as part of that proceeding is seeking rehabilitation for substance or alcohol dependency, documentation of the completion of rehabilitation must be provided to the NATA Committee on Professional Ethics as a requisite to complete a NATA membership reinstatement or suspension process.

3. Members Shall Maintain and Promote High Standards in Their Provision of Services

- 3.1. Members shall not misrepresent, either directly or indirectly, their skills, training, professional credentials, identity, or services.
- 3.2. Members shall provide only those services for which they are qualified through education or experience and which are allowed by the applicable state athletic training practice acts and other applicable regulations for athletic trainers.

3.3. Members shall provide services, make referrals, and seek compensation only for those services that are necessary and are in the best interest of the patient as delineated by professional statements and best practices.

3.4. Members shall recognize the need for continuing education and participate in educational activities that enhance their skills and knowledge and shall complete such educational requirements necessary to continue to qualify as athletic trainers under the applicable state athletic training practice acts.

3.5. Members shall educate those whom they supervise in the practice of athletic training about the Code of Ethics and stress the importance of adherence.

3.6. Members who are researchers or educators must maintain and promote ethical conduct in research and educational activities.

4. Members Shall Not Engage in Conduct That Could Be Construed as a Conflict of Interest, Reflects Negatively on the Athletic Training Profession, or Jeopardizes a Patient's Health and Well-Being.

4.1. Members should conduct themselves personally and professionally in a manner that does not compromise their professional responsibilities or the practice of athletic training.

4.2. All NATA members, whether current or past, shall not use the NATA logo or AT logo in the endorsement of products or services, or exploit their affiliation with the NATA in a manner that reflects badly upon the profession.

4.3. Members shall not place financial gain above the patient's well-being and shall not participate in any arrangement that exploits the patient.

4.4. Members shall not, through direct or indirect means, use information obtained in the course of the practice of athletic training to try and influence the score or outcome of an athletic event, or attempt to induce financial gain through gambling.

4.5. Members shall not provide or publish false or misleading information, photography, or any other communications in any media format, including on any social media platform, related to athletic training that negatively reflects the profession, other members of the NATA, NATA officers, and the NATA office.

Appendix D

Program Location, Department, Administrators, Faculty, and Staff

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